

**Minutes of the Parish Council Meeting held on Tuesday 6th March 2018 at
7.30 pm at Risinghurst Community Centre**

Present: Derek Taylor, Steve Fuller, Roz Smith, David Adams, Vicki Purbrick

Chewe Munkonge

Apologies: Liz Taylor, Dee Sinclair, Glynis Phillips, Graham Drummond, Barbara Naylor, Michael Philpott

Absent: Julia Gasper, Bev O'Neil

	<p>Declarations of Interest</p> <p>Declaration of interest made by Derek Taylor in item 14. A non-pecuniary interest was made by Roz Smith in item 20.</p>	
	<p>Community Beat Police Officers Report</p> <p>No report given.</p>	
	<p>To Confirm the Minutes of the Meeting held on the 6th February 2018.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
	<p>Matters Arising from the Minutes of 6th February 2018.</p> <p>No matters arising.</p>	
	<p>Play area reports</p> <p>Steve Fuller reported that the Basketball backboards in the Kickabout area will need replacing in the Summer.</p>	
	<p>Community Safety Group</p> <p>Awaiting a meeting date.</p>	
	<p>To Receive Report from Outside Bodies</p> <p>The consultation for the double yellow lines outside McDonalds will end on the 9th March 2018.</p> <p>Any ideas on how to spend the Ward Budget will need to be received by the 7th March 2018.</p>	
	<p>Planning Applications</p>	

18/00266/FUL

Change of use of dwelling house (Use Class C3)
to a House in Multiple Occupation
(Use Class C4)

304 London Road
Oxford
Mr M Dogar

18/00323/FUL

Change of use from office (Use Class B1)
to Retail Unit (Use Class A1)

44 Downside Road
Oxford

Mrs T Fitz-Gibbon

18/00278/FUL

Alterations to roof.

7 Stansfield Close
Oxford

Ms Benlevi

Comment 22/3/18

18/00408/CT3

Demolition of existing side extension to No. 22
Bracegirdle Road and formation of new vehicular
access. Erection of 3 No. single storey buildings to
create 2 x 1-bed and 2 x 2-bed residential retirement
dwelling houses (Use Class C3). Alterations to
landscaping, provision of bin and cycle stores to
each dwelling and provision of car parking.

Playground Rear of 22-28 Bracegirdle Road
Oxford

Finance

Discuss & Agree Cheques for Payment

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current balances

Current Account: £55,125.75

Savings Account: £11,392.07

Clerk explained that the big increase in the Pavilion Maintenance costing from the Profit and Loss Report was due to a cheque being written to move the £4000.00 that was received for the possible bus service. This amount will now go into the Savings Account towards a new Pavilion.

Correspondence Received

As per list provided.

Tree Report

Thank you to Peter Jacques and Barbara Wharton for the work they have done on the tree project that is taking place at the Playing Field. They have very kindly condensed the original tree report received from the Whole Tree Company. The condensed tree report was distributed to all Councillors present for perusal. Peter and Barbara talked the Council through the report. Twenty Eight of fifty five trees on site will require some work. The report has been split into three sections (timescales) entitled: ASAP, three months and one year. A budget of up to £4000.00 was agreed for the ASAP section of the report to enable jobs to move forward. Peter Jacques will be investigating additional quotations for the work. A wood shredder for the work was mentioned. After discussion it was decided that purchasing a wood shredder could be a better option. A budget of £3500.00 was approved for the purchase.

Playing Field Costs/Equipment/Update

Philip Bonnier has now contacted Pennington's Solicitor's for the legal work required re. Playing Field. He is currently waiting to be contacted to take it further.

Peter Jacques has asked the Council whether it would be possible to replace three public Refuse Bins in the park as the existing are rusted and cracked. The cost for replacing them would be £502.23. This was proposed by Derek Taylor and seconded by Steve Fuller. All Councillors unanimously agreed to go ahead with the purchase.

Peter Jacques has been using his own Power Washer for the benches and machines. He has asked if the Council would be willing to purchase one for this work in the future. The cost would be in the region of £186.00. The Council have asked if Peter can look for cheaper alternatives if possible.

Tree maintenance in Sandhills – David Adams met Hamish Martin in Sandhills to discuss the work required. The work will take thirty hours in total. The cost will be £487.50. This was proposed by David Adams and seconded by Derek Taylor. All Councillors unanimously agreed to the decision.

Risinghurst & Sandhills Community Fete 2018

A request has been received from the Fete Committee for funding to help with the additional toilet facilities required. The cost would be £500.00. This was discussed and it was unanimously agreed to go ahead with the funding. This was proposed by Steve Fuller and seconded by David Adams.

Grit Bins/Salt gritting

Grit bins for Sandhills were discussed. The cost of a new bin would be £450.00 + VAT. It was decided that it would be discussed again when more information is available for current costs and road coverage

Wood Farm Parent & Toddler Group

A request has been received from the Wood Farm Parent & Toddler Group for funding to help with the purchase of chairs, tables and Arts and Crafts materials. The cost would be £369.90. This was discussed and it was unanimously agreed to go ahead with the funding. This was proposed by Roz Smith and seconded by Steve Fuller.

Fixed Asset Register

Clerk has added the following to the Fixed Asset Register:

- Height Restrictor Barrier
- Printer
- Security Post – Entrance Gate

Clerk asked if any other items needed to be added. It was unanimously agreed that there was nothing else at the moment. Clerk will ask Chairman to sign the documents.

Sage Renewal

The Sage Accounts Membership Renewal is now due. This was discussed and it is very useful so it was decided to renew for another year. The cost will be £201.60 including VAT. This was proposed by Derek Taylor and seconded Steve Fuller. All Councillors unanimously agreed to the decision.

Pavilion

The Football Team have asked the following questions:

Can they paint the outside of the Pavilion? The Council have agreed as long it stays the same colour. Permission has been agreed to paint the doors navy blue instead of green. They will need a copy of insurance from the company involved.

Can they change the flooring in the kitchen from carpet to linoleum? The Council have agreed that they can change it to a non-slip linoleum.

The Football Team have now decided to take the Defibrillator home after games and not install it in the Pavilion.

OPFA Membership Renewal

The OPFA Membership is due for renewal in April. The cost will be £53.00 for another year. This was discussed and it was unanimously agreed to renew for another year by all the Councillors.

AOB

Clerk to contact the Allotments Association for an Annual Report.

No other business.

Meeting closed at 9.15 pm.