

**Minutes of the Parish Council Meeting held on Tuesday 5th September 2017
at 7.30 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Roz Smith, Julia Gasper, Vicki Purbrick, Liz Taylor, Michael Philpott, David Adams

Dee Sinclair, Glynis Phillips

Apologies: Graham Drummond, Steve Fuller, Bev O'Neil, Police

Absent:

	<p>Declarations of Interest</p> <p>Vicki Purbrick declared an interest in item 19 & 20.</p>	
	<p>Community Beat Police Officers Report</p> <p>Apologies sent. No report given.</p>	
	<p>To Confirm the Minutes of the Meeting held on the 4th July 2017.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
	<p>Matters Arising from the Minutes of 4th July 2017.</p> <p>Only one white van has been parking in Risinghurst recently by Downside Dip Play Area. The situation will be monitored.</p> <p>East Area meeting will be held tomorrow evening.</p>	
	<p>Play area reports</p> <p>Michael Philpott said there seems to be longer gaps between the grass cutting sessions. Contractor is also arriving in the evening to do the work. Clerk to contact Jim Boyland.</p>	Clerk
	<p>Community Safety Group</p> <p>Awaiting meeting date. Emergencies are having to take priority. It seems as though drug use has increased in other areas.</p>	
	<p>To Receive Report from Outside Bodies</p> <p>The Planning Department has a new Director, Susan Halliwell. Glynis Phillips has highlighted the fact that the Parish Council would like CIL money to go towards either a new Pavilion or a new A40 Crossing.</p> <p>Dee Sinclair and Glynis Phillips have been contacted by local residents to say they have issues with trees in certain parts of the Parish. Slaymaker Close has issues with overgrown trees as well as overhanging trees on the paths to Shotover. Glynis Phillips said the tree team said they would do certain types of tree work at the rate of £90.00 + VAT per tree. Glynis Phillips asked who was responsible for the large hedge in Richards Way. Roz Smith confirmed that it was the responsibility of Oxford City</p>	

Council for the outside and the Parish Council on the inside. Signage for the Kickabout area could be improved, to be clearer and possibly bigger. Steve Axtell will look into possible improvements for the signage.

Risinghurst Community Centre is working with the Alzheimer's Society with the following:

Singing for the Brain (Second and fourth Thursday of each month at 2.00pm – 3.30pm.

Dementia Café (First Tuesday of each month between 10.30am – 12 noon.

Carer Support Group (Third Tuesday of each month between 10.30am and 12 noon.

Repainting of the lines on the Green Road Roundabout was discussed. The current lines are confusing and the signage of notification needs to be investigated.

Fly Tipping has increased within the City. The City Council has spent one hundred thousand pounds on fly tipping.

The Westgate Shopping Centre will be opened on the 24th October.

It was reported the East Oxford football team has done well.

A boundary review will take place in 2020.

It has been said the affordable housing in Barton does not seem to be so affordable following the sale prices.

Derek Taylor and Dee Sinclair attended a Parish/City meeting on the 10th July.

The Local Plan 2016-2036 was discussed. Devolution of Councils has been put on hold. A new plan is being looked at involving County and City Councils.

A £1.4 million pound grant budget will be available to local volunteer groups.

Officers are still working with the Community Centres either Refurbishing/Rebuilding them. The negotiating of leases is also happening.

Next meeting will take place on the 20th November.

Planning Applications

17/01331/FUL

Erection of single storey front extension.

29 Ridgeway Road
Oxford

Mr & Mrs Waters

Comment: 4/8/17

17/01302/FUL

Change of use from dwelling house
(Use Class C3) to House in Multiple Occupation
(Use Class C4)

15 Grovelands Road
Oxford

Mr K Singh

Comment: 14/8/17

17/01880/FUL

Change of Use from Use Class A1 (Shop) to Use Class A5 (Hot Food Takeaway).
Installation of flue and air conditioning unit. Alterations to shop front.

6A The Roundway
Oxford
OX3 8DH

Mr F Ghulam

Comment: 23/8/17

Disabled Parking Space in Collinwood Road. Near No. 40.

17/02261/FUL

Erection of two storey side extension.

<p>14 Netherwoods Road Oxford</p> <p>Mr K Miles</p> <p>Comment: No date given</p> <p>The Roundway and the condition of the road etc. was discussed. Clerk to send a letter to Savills who own the road to say the Parish Council have concerns.</p>	<p>Clerk</p>
<p>Finance</p> <p>Discuss & Agree Cheques for Payment</p> <p>The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.</p> <p>The bank balances were as follows:</p> <p>Current Account: £50,532.10</p> <p>Savings Acc: £7356.02</p>	
<p>Correspondence Received</p> <p>As per list provided.</p> <p>New Member</p> <p>David Adams was introduced at the meeting. Forms etc. were discussed and a vote was taken. Barbara Naylor proposed the decision and it was seconded by Roz Smith. It was unanimously agreed that David Adams could become a Parish Councillor.</p> <p>Noticeboards</p> <p>Clerk has chased the Council for a response. The Council has now come back and said it has revised the prices as below:</p> <p>-Risinghurst – Outside Post Office in Downside Road</p> <p>This is double sided and requires new plastic faces both sides and the locking attachments replaced or tightened.</p> <p><i>New plastic both sides and new/ repaired locks £480.00 + VAT</i></p> <p><i>Latest new price £515.00 + VAT</i></p>	

-Green Road- Opposite the Roundway Shops

This is single sided but needs new plastic face and locks tightened.

New plastic one side £150.00 + VAT

Latest new price £257.50 + VAT

-Sandhills Estate - At present, at the top of Terrett Avenue

This is in the wrong place for the Community. It needs to be moved nearer the entrance of the Subway on the Sandhills side. The existing uprights and cross bar can be re-used but the notice board needs to be double sided and re-painted.

Re-locate notice board, paint, and make double sided £979.12 + VAT. This one will need permission to be moved as it is on the Highway.

Steve Axtell from County Council is waiting to meet somebody from City on site to discuss/confirm planning permission to move it.

Latest new price £1054.12 + VAT

Steve Axtell hot desks in our office sometimes so I can arrange the permission to move this.

- Wood Farm Board

It seems this board needs a new plastic front. It is a smaller board with one side. £105 + VAT

Assume this is the board attached to the wall next to the Bakery at Atkyns Road shops.

Replace Perspex in notice board £134.50 + VAT

Clerk will contact the Council and let them know that the Parish Council was disappointed that after the delay that has occurred, they have now put up the charges and also to let them know that the Wood Farm board is in Bonar Road not by the Bakery.

Anti Virus Software

Clerk has been contacted by Computer Assist to let her know that the virus software is about to expire. The quotation to renew for another year is £29.00. It was unanimously agreed to renew for another year. This was proposed by Derek Taylor and seconded by Roz Smith.

Trees in Risinghurst

Jayne Wright, a local resident, has been in touch with the Council about a self-seeded tree on the path very close to her property. The Council will ask her to send pictures

Clerk

Clerk

Clerk

to enable them to comment on it and its location.

It was decided to have a tree survey done. Clerk will enquire about costs.

Clerk

Nielsen’s footpath will be included in the tree survey.

Kickabout Area

The new sign for the area was discussed earlier under Item 8.

Dog Bin

RS/Clerk

Clerk has contacted the City Council to let them know that the price has been accepted and they will forward an image on to them once it has been received. This will let them know where it needs to be installed.

Firework Event

Clerk informed the Council that Barbara Naylor said the food and the fun fair has been booked for the 11th November.

Thanks to Barbara Naylor for liaising with Baynards School for different dates for events.

HMO Licensing/Sandhills Parking

An HMO property in Burdell Avenue has a renewal date in November. A local resident has concerns that comments will not get through to the relevant departments in time and will not be considered in November. Dee Sinclair will do some enquiries.

HMO licensing does not consider parking when a license is considered.

Playing Field

Tools have been stolen from our storage container. Replacements will cost £109.00.

- Lump Hammer £9.00
- Copper Hammer £13.00
- Matlock £24.00
- Sickle £25.00
- Fork £18.00
- Stanley Knife and Secateurs £20.00

A vote was taken and it was unanimously agreed to go ahead and purchase replacements.

Trees in Sandhills

DA

Mr T Watson and D Crowther have contacted the Council re: tree issues.

<p>David Adams will take pictures of trees and bushes in Sandhills that need attention and forward them on to the Council.</p> <p>Tim Watson has raised other concerns on his email. Clerk will forward his email onto Glynis Phillips as she would like to investigate into them further.</p> <p>AOB</p> <p>No other business.</p> <p>Meeting closed at 9.30 pm.</p>	Clerk
<p>The next meeting (public) is due on Tuesday 3rd October 2017 at 7.00 pm at Risinghurst Community Centre.</p>	