

**Minutes of the Parish Council Meeting held on Tuesday 6<sup>th</sup> June 2017 at 7.30 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Graham Drummond, Steve Fuller, Roz Smith, Michael Philpott

Dee Sinclair

Apologies: Vicki Purbrick, Liz Taylor

Absent: Bev O’Neil, Julia Gasper, Glynis Phillips, Chewe Munkonge

<p><b>Declarations of Interest</b></p> <p>No declaration of interest.</p>	
<p><b>Community Beat Police Officers Report</b></p> <p>No report given.</p>	
<p><b>To Confirm the Minutes of the Meeting held on the 2<sup>nd</sup> May 2017.</b></p> <p>The minutes were checked, amended and signed as accurate.</p>	
<p><b>Matters Arising from the Minutes of 2<sup>nd</sup> May 2017.</b></p> <p>Roz Smith said she would contact Lottery Funding about a possible grant for a new Pavilion.</p>	
<p><b>Play area reports</b></p> <p>Clerk to contact Jim Boyland to let him know that a litter pick did not take place before the grass cutting in Downside Dip happened and shredded rubbish has been scattered about.</p> <p>Clerk reported the cost for an additional twenty 10 kg bags of rubber mulch for Olive Jacks Play Area would be £290.00 + VAT, including delivery. This was proposed by Steve Fuller and seconded by Barbara Naylor. All Councillors unanimously agreed to the decision.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>Community Safety Group</b></p> <p>Awaiting meeting date.</p>	
<p><b>To Receive Report from Outside Bodies</b></p> <p>Oxford Local Plan 2017 – 2036 Consultation will open at the end of this month. This item will probably be discussed at the next Parish / City Meeting that takes place. Roz Smith reported that Glynis Phillips has been voted in as the County Councillor for the Risinghurst, Barton &amp; Sandhills Ward. Roz has been voted in as the County Councillor</p>	

for the Headington/Quarry Division.

Buses are not currently going through Queen Street. The bus stop for Risinghurst has been moved to Pembroke Square. Roz Smith reported that the current location is very dangerous so perhaps for the time being, it would be safer to use the 280 bus or a Brookes University bus as a temporary replacement.

Headley Way road works are just about to start as part of the Headington Action Plan.

Westgate Shopping Centre will be opening on the 24<sup>th</sup> October.

**Planning Applications**

**17/01027/FUL**

Erection of a single storey side and rear extension.

12 York Road  
Oxford  
OX3 8NW

Mr & Mrs Howard

Comment: 6/6/17

**17/00844/FUL**

Change of use from shop (Use Class A1) to hot food takeaway (Use Class A5). Installation of flue, louvered extract unit, condenser to rear elevation and alterations to rear elevation. Alterations to shop front.

6 The Roundway  
Oxford  
OX3 8DH

Mr F Ghulam

Comment: 9/6/17

**Finance**

**Discuss & Agree Cheques for Payment**

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current Account: £62,228.30

Savings Acc: £7356.02

Clerk reported that you can no longer start new group bank accounts with the NS&I. Graham Drummond will look into Nat West banking.

#### Correspondence Received

As per list provided.

#### **Allotment Update/Agreement**

The Chairman of the Allotments' Association was invited to the meeting to discuss the agreement. Unfortunately she was unable to make it. Clerk to write a letter to her to see what the current status is with the contract etc.

Clerk

#### **Risk Assessments**

Graham Drummond has updated the Risk Assessments and has now passed them to the Clerk ready for audit.

**Traffic Proposals Consultation** – Email distributed to all Councillors and also discussed in Outside Bodies Section above.

#### **Playing Field Costs**

The additional rubber mulch required in Olive Jacks Play Area will £348.00. This was discussed and voted upon. All Councillors unanimously agreed to the purchase.

The Groundsman's Report for June was distributed to all Councillors.

Following the service and maintenance of the equipment and machines, two of the expected expenditures were higher than originally expected:

A drive chain on the Autoguide Field Roller £62.45

The Ransome Triple Cutter required the hydraulic oil to be renewed costing £114.00.

Additional Expenditure:

Tractor –

Requires replacement charging regulator £33.00

Battery not holding charge, replacement £73.00

Triple Mower replacement front roller £88.00

**Hand Tools:**

Mattock Axe £17.00  
Three pronged fork £18.00  
Work Gloves £23.00  
Extension Pruning Saw £63.00

The Council discussed and agreed that these purchases can be made.

Fertilizer for football and cricket pitches was estimated at £400.00. The Council would like to see two other additional quotes for this item.

The top field will be required to be cut and baled shortly. The farmer that has done the work for the last few years has said he will be happy to do it again this year for the same cost £375.00. All Councillors unanimously agreed to go ahead with the work.

**Wheatley Park School Donation Request**

A letter has been received from Wheatley Park School requesting a donation towards their Prize Giving Awards for 2017. It was decided to send a donation of £150.00. This was proposed by Steve Fuller and seconded by Derek Taylor. All Councillors unanimously agreed to the decision.

**AOB**

Headington Youth has asked if they could have a container at Risinghurst Playing Field. The Parish Council would need to see a picture first to see the condition of the unit. The Council would like to know if it is a new or old container and how the team would install it? A proper base would need to be installed. The Council would also need it in writing from Headington Youth that if they leave the site they would need to arrange removal of the unit. This needs to be discussed again as an official item on the next agenda.

White Vans have been reported as still parking in Risinghurst on a regular basis, particularly on the corner of Downside End, causing problems with visibility.

No more developments on the Ampleforth Arms as of yet.

Friends of Quarry recently did a litter pick in the area. Dog mess thrown in bushes was an issue along the Eastern Bypass. Item for a new Dog Bin to be installed on the next agenda.

Community Centre AGM will be on Monday 17<sup>th</sup> July at 7.00 pm.

No other business.

Meeting closed at 8.40 pm.

The next meeting (Public) is due on Tuesday 4 <sup>th</sup> July 2017 at 7.00 pm at Risinghurst Community Centre.	
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