

**Minutes of the Parish Council Meeting held on Tuesday 2<sup>nd</sup> May 2017 at 7.30 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Graham Drummond, Steve Fuller, Liz Taylor, Julia Gasper, Vicki Purbrick

Apologies: Michael Philpott, Chewe Munkonge, Roz Smith, Glynis Phillips, Dee Sinclair

Absent: Bev O’Neil, Julia Gasper

<p><b>Elect Chairman</b></p> <p>Barbara Naylor was proposed and seconded for the position of Chairman. This was proposed by Steve Fuller and seconded by Derek Taylor. All Councillors unanimously agreed to the decision.</p>	
<p><b>Declarations of Interest</b></p> <p>No declaration of interest.</p>	
<p><b>Community Beat Police Officers Report</b></p> <p>No report given.</p>	
<p><b>To Elect the officers of the Council, Committee Members and Representatives</b></p> <p><b>Chair:</b> Barbara Naylor  <b>Vice Chair:</b> Derek Taylor</p> <p><b>Fireworks Committee</b>          S Fuller, D Taylor, Graham Drummond, Peter Jacques</p> <p><b>Planning Representatives</b>          Risinghurst: D Taylor          Sandhills: Vicki Purbrick          Wood Farm: R Smith</p> <p><b>Play Area Inspectors</b>          S Fuller          M Philpott</p> <p><b>Press Contact</b>          Barbara Naylor</p> <p><b>Youth Affairs</b></p>	

<p>Liz Taylor</p> <p><b>Transport Representative</b> B Naylor</p> <p><b>Representative to Community Safety Group</b> D Taylor</p> <p><b>Playing Field Management</b> S Hill, G Drummond, P Jacques, Barbara Naylor, Derek Taylor</p> <p><b>Health &amp; Safety</b> G Drummond</p> <p><b>City/Parish Meeting Representative</b> D Taylor</p>	
<p><b>To Confirm the Minutes of the Meeting held on the 4<sup>th</sup> April 2017.</b></p> <p>The minutes were checked, amended and signed as accurate.</p>	
<p><b>Matters Arising from the Minutes of 4<sup>th</sup> April 2017.</b></p> <p>No matters arising.</p>	
<p><b>Play area reports</b></p> <p>Steve Fuller reported that the Rubber Mulch is getting low in the Olive Jacks Play Area.</p>	
<p><b>Community Safety Group</b></p> <p>Awaiting date.</p>	
<p><b>To Receive Report from Outside Bodies</b></p> <p>No report given.</p>	
<p><b>Planning Applications</b></p> <p><b>17/00800/FUL</b></p> <p>Change of use from flat (Use Class C3) to House in Multiple Occupation (Use Class C4). Insertion of 1No. door to front elevation.</p> <p>6A The Roundway Oxford</p>	

Mr Ghulam

Comment: 6/5/17

**17/00996/FUL Notice of Receipt**

Demolition of existing extensions.  
Erection of single storey side and  
Rear extension and erection of  
A front porch.

70 Stanway Road  
Oxford  
Sarah Ping

Comment: 26/5/17

**Finance**

**Discuss & Agree Cheques for Payment**

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current Account: £40,267.92  
Savings Acc: £7356.02

Clerk will be looking into organising another savings account to enable money for a new Pavilion to be kept separate from the current account.

A CIL payment has been received from the City Council for the amount of £1307.49.

**Correspondence Received**

As per list provided.

**Roundway Pharmacy**

Nadia Amin from the Roundway Pharmacy attended the meeting. Nadia wanted to introduce herself to the Parish Council.

Nadia has attended and will attend local events that are happening to advertise the facilities available from the Pharmacy. Daily prescription delivery service and special advice sessions on certain health conditions could be arranged. Health and wellbeing: A ladies walking club will be starting up soon for one day a week. Initially the walk will happen for four weeks to see what demand is out there.

## Parish Council Insurance

The renewal for the insurance has been received. The cost for another year would be £3183.55. It was discussed and it was decided to renew. It was proposed by Steve Fuller and seconded by Barbara Naylor. All Councillors unanimously agreed to the decision.

## Statement of Accounts

Total balances and reserves at the beginning of the year as recorded in the council's financial records. Value must agree with Box 7 of previous year.

**31/3/16            £45699**  
**31/3/17            £45779**

Total amount of precept received in the year.

**31/3/16            £39425**  
**31/3/17            £45500**

Total receipts or income as recorded in the cashbook less the precept. Includes support, discretionary and revenue grants.

**31/3/16            £7592**  
**31/3/17            £14748**

Total expenditure or payments made to and on behalf of all council employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses.

**31/3/16            £13660**  
**31/3/17            £14165**

Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).

**31/3/16            NIL**  
**31/3/17            NIL**

Total expenditure or payments as recorded in the cashbook less staff costs and loan interest/capital repayments.

**31/3/16            £33342**  
**31/3/17            £44199**

Clerk

Total balances and reserves at the end of the year.

31/3/16        £45779  
31/3/17        £47597

The sum of all current and deposit bank accounts, cash holdings and short term investments held as at the 31 March – to agree with bank reconciliation.

31/3/16        £45779  
31/3/17        £47597

The recorded book value at 31 March of all fixed assets owned by the Council and any other long term assets e.g. loans to third parties.

31/3/16        £203231  
31/3/17        £210131

The outstanding capital balance as at 31 March of all loans from third parties.

31/3/16        NIL  
31/3/17        NIL

### **Oxfordshire Playing Fields Association Renewal**

The membership renewal from the Oxfordshire Playing Fields Association has been received. This item was discussed and it was decided to renew in case advice is required. The cost is £50.00. This was proposed by Derek Taylor and seconded by Graham Drummond.

### **Community First Oxfordshire**

The renewal for the Community First Oxfordshire membership is due. The cost is £70.00. It was discussed and voted on. The decision was not to renew.

### **Playing Field**

Clerk has contacted the Solicitor with suggested dates for a meeting. The Solicitor they were hoping to meet has now suggested someone else based in Bath. Clerk to send the email of information to Philip Bonnier and ask him for his comments.

Liz Taylor wanted to mention to the Parish Council about possibly having a dog park within the Playing Field. Concerns were raised as it would need to go where the wild flower meadow currently is.

### **Parish Magazine**

It was decided that the Parish Council would continue with a magazine in the future. It will be created by the Council. Possibly next edition could be September.

**Noticeboards**

The gentleman at the City Council that has been dealing with our request of noticeboards repairs/installation has now left. Clerk waiting to hear from his replacement.

**Transportable Pavilion**

Liz Taylor attended a meeting to discuss the possibility of purchasing/renting a new transportable Pavilion. It was discussed and it was decided that this option would be too expensive. Grants to be looked into from Sports England and the Lottery Funding.

**Play Equipment**

A local resident has left a message via the website asking if they could possibly have a nest swing or a zip-wire/slides installed. The resident also wanted it known that she would never like to see the roundabout go as it holds so many memories for the family.

**External Audit**

A letter has been received advising the Parish Council that the external audit date is the 26<sup>th</sup> June 2017.

**AOB**

Graham Drummond will be purchasing two new bottles of marker paint for the Playing Field.

No other business.

Meeting closed at 9.40 pm.

The next meeting is due on Tuesday 6<sup>th</sup> June 2017 at 7.30 pm at Risinghurst Community Centre.