

**Minutes of the Parish Council Meeting held on Tuesday 7th February 2017 at
7.30 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Graham Drummond, Roz Smith, Michael Philpott

Glynis Phillips, Dee Sinclair, Chewe Munkonge

Apologies: Steve Fuller, Vicki Purbrick, Liz Taylor

Absent: Jennie Howard, Julia Gasper, Bev O’Neil

	<p>Declarations of Interest</p> <p>Graham Drummond declared an interest in item 20.</p>	
	<p>Community Beat Police Officers Report</p> <p>No report given.</p>	
	<p>To Confirm the Minutes of the Meeting held on the 3rd January 2017.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
	<p>Matters Arising from the Minutes of 3rd January.</p> <p>Stansfeld Outdoor Activity Centre was mentioned. An update meeting will be taking place shortly. A Travel Plan and a Bio Diversity Plan will be discussed.</p>	
	<p>Play area reports</p> <p>Clerk distributed the Groundsman’s Report for perusal.</p>	
	<p>Community Safety Group</p> <p>Next meeting will be held in February.</p>	
	<p>To Receive Report from Outside Bodies</p> <p>Planning – Nielsen’s Approved.</p> <p>Wychwood Foundation Consultation Closed.</p> <p>105 Green Road is being discussed further.</p> <p>Ampleforth Arms parking and viability is being discussed further</p>	

Planning Applications

- 17/00043/FUL Change of Use
C3 (Residential) to
C4 (HMO).

5 Downside Road
Oxford

Mr Rashid

Comment: 9/2/17
- 17/00185/FUL Change of use from dwellinghouse
(Use Class C3) to a House in
Multiple Occupation (Use Class C4)

3 Merewood Avenue
Oxford
OX3 8EG

Mr Seyes Ali Moini

Comment: 6/3/17
- 17/00186/FUL Erection of a part single, part
two storey side and rear extension.

9 Burdell Avenue
Oxford
OX3 8EE

Mr M Bell

Comment: 1/3/17

Finance

Discuss & Agree Cheques for Payment

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current Account: £47,117.24

Savings Acc: £7356.02

Clerk mentioned that she is still in discussion with Oxford City Council about the invoice for Dog Waste Collection for 2015 -2016. Awaiting correct invoice with the description and cost for seven bins.

Correspondence Received

As per list provided.

Clerk has been contacted by Saltgritters Limited to let the Parish Council know that the budget that had been given initially has now been spent for salt gritting. It was agreed to approve another two visits if needed. This was proposed by Roz Smith and seconded by Derek Taylor. This was unanimously agreed by all Councillors.

Firework Event Date

After discussion, it was decided that the best date for the fireworks event this year would be the 11th November 2017. Clerk to contact Fantastic Fireworks.

SLCC Membership 2017

The yearly membership renewal for the Society of Local Council Clerks is now due for 2017. The cost will be £108.00 for the year. It was discussed and it was decided that it is important to renew for another year. This was proposed by Barbara Naylor and seconded by Derek Taylor. This was unanimously agreed by all Councillors.

Risk Assessments

The Clerk asked whether the Parish Council wanted to use the same Administration Risk Assessment as last year. It was decided that no amendment would be required at this time and to use the existing one. Graham Drummond volunteered for another year to look into the Play Area Risk Assessments.

Noticeboards

Quote from Oxford City Council for repairs are as follows:

Downside Road – New plastic sides and new/repared locks £480.00 plus VAT

Green Road – New plastic one side £150.00 plus VAT

Wood Farm – New plastic one side £105.00 plus VAT

Sandhills - Re-locate board, paint and make double sided £979.12 plus VAT.
Permission would be required by Highways to move the board.

Total £1,714.12 plus VAT

It was decided to go ahead with the quotation. This was proposed by Derek Taylor and seconded by Barbara Naylor. This was unanimously agreed by all Councillors.

Regrinding/Sharpening Grass Cutting Machines

Three quotations have been received as follows:

Turneys Limited - £1500.00

ARC Agricultural - £765.00 plus parts and VAT

J J Bark Garden Machinery - £530.00 plus VAT

After discussion it was decided to go ahead with J J Bark for the work required. This was proposed by Derek Taylor and seconded by Barbara Naylor.

Bus Service

A meeting will be taking place on the 2nd March 2017 at 4.00 pm at Risinghurst Sports Pavilion to discuss further. Those attending will be Barbara Naylor, Roz Smith, Graham Drummond and Glynis Phillips.

Playing Field Security Pole

Clerk has received a message to let her know that somebody caught their car on the security pole whilst entering the Playing Field. It was identified that somebody had left the pole in the incorrect position when opening the gate. A sign is provided on the gate entrance that grounding could be possible.

Football Team/Pavilion

The Football team asked if they could move ahead with the changes to the Pavilion as per their diagram. Clerk has been in touch to let them know that the Parish Council can only approve financial costs with an official quotation and that planning permission for the extension to the back of the building also needs to be confirmed officially. It was decided that painting of the main area and new flooring should wait until all other work is done.

Cricket Team Grant Request

This item was discussed at length. It was decided that the Parish Council was not

happy to install a tap further down the field due to possible on-going maintenance issues that could arise. It was decided that if the grant application was to be looked at further, a breakdown of costs would need to be provided along with further accounts information.

Sage Renewal

The Sage Accounts Membership Renewal is now due. This was discussed and it is very useful so it was decided to renew for another year. The cost will be £201.60 including VAT. This was proposed by Barbara Naylor and seconded by Roz Smith. All Councillors unanimously agreed to the decision.

Playing Field

Documents provided by Philip Bonnier were distributed for perusal. It was decided that Barbara Naylor, Derek Taylor and Philip Bonnier will be attending a meeting with the suggested Solicitor.

AOB

No other business.

Meeting closed at 9.10 pm.

The next meeting is due on Tuesday 7th March 2017 at 7.30 pm at Risinghurst Community Centre.