

**Minutes of the Parish Council Meeting held on Tuesday 4<sup>th</sup> October 2016 at 7.00 pm at Risinghurst Community Centre**

Present: Derek Taylor, Barbara Naylor, Steve Fuller, Graham Drummond, Liz Taylor, Roz Smith, Vicki Purbrick

Chewe Munkonge, Glynis Phillips

Apologies: Julia Gasper, Michael Philpott, Dee Sinclair

Absent: Bev O’Neil, Jennie Howard

<p><b>Public Session</b></p> <p>No public present.</p>	
<p><b>Declarations of Interest</b></p> <p>No declaration of interest.</p>	
<p><b>Community Beat Police Officers Report</b></p> <p>No report given.</p>	
<p><b>To Confirm the Minutes of the Meeting held on the 6<sup>th</sup> September 2016.</b></p> <p>The minutes were checked, amended and signed as accurate.</p>	
<p><b>Matters Arising from the Minutes of 6<sup>th</sup> September.</b></p> <p>No matters arising.</p>	
<p><b>New Member</b></p> <p>Vicki Purbrick was introduced formally at the meeting. Forms etc. were discussed and a vote was taken. Barbara Naylor proposed the decision and it was seconded by Roz Smith. It was unanimously agreed that Vicki Purbrick could become a Parish Councillor.</p>	
<p><b>Play area reports</b></p> <p>A delivery of play bark has now arrived for Olive Jacks Play Area.</p> <p>Sub Committee for the Olive Jacks Play Area Update. Steve Fuller and Liz Taylor were able to attend a meeting. It was discussed that the springer that is currently in the bark pit could be installed onto the grass area leaving space for something else in the pit when further development occurs.</p>	
<p><b>Community Safety Group</b></p>	

This item is being chased by Dee Sinclair.

**To Receive Report from Outside Bodies**

A leaflet from Wychwood Foundation has been delivered to local residents re: sheltered accommodation. A public meeting will be taking place shortly.

The caravan that has been previously reported upon has now been moved from Baker Close.

The Access to Headington project will be starting on the 17<sup>th</sup> October.

4-way temporary traffic lights will be installed at the junction of Old Road-Roosevelt Drive-Gipsy Lane-Warneford Lane, which will be manually controlled during the day to help traffic flow.

The site working hours are 7:30am to 6pm Monday to Thursday, 7:30am to 4:30pm on Friday and 7:30am – 1pm on Saturdays.

The first part of this work will involve working on the islands on Warneford Lane, Old Road and Roosevelt Drive. This will take approximately 2 weeks before starting on the corners of the junction. This junction improvement will be complete by March 2017.

The work on the heating pipe installation will be starting shortly and will go on until the middle of February.

Headington Market has now started up and will run on a Saturday from 10.00 am – 2.00 pm.

A consultation will start this week for the Headington Neighbourhood Plan.

Stansfeld and the Oxford Trust had a meeting recently. The planning application for the site will go in on Wednesday 5<sup>th</sup> October.

**Planning Applications**

16/02499/FUL      Erection of single storey rear extension.

11 Burdell Avenue  
Oxford

Mr H Smith

Comment: 14/10/16

16/02458/FUL      Demolition of existing conservatory, garage

and car port. Erection of a rear two storey extension and the erection of a single storey side extension.

3 Hill View  
Oxford

Mr D Osborne

Comment: 11/10/16

16/02459/FUL

Erection of a two storey side extension.

174 Old Road  
Oxford

Mr A Dawson

Comment: 11/10/16

## **Finance**

### **Discuss & Agree Cheques for Payment**

The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.

The bank balances were as follows:

Current Account: £34,333.01  
Savings Acc: £7312.09

### **Correspondence Received**

As per list provided.

Clerk reminded Councillors about the email that had been distributed earlier re: Parish Precept Update.

### **Football Club Meeting Update**

The minutes of the meeting that took place were distributed around the table for

perusal. It was decided to have another discussion at the next meeting to progress the item further.

**Height Restriction Barrier**

A quotation has been received to install a height restriction barrier at the entrance to the Playing Field. It was decided that another quote is needed before any decisions can be made.

PJ

**City/Parish Update** – Deferred until next month.

**Crab Apple Tree**

A quotation has been received from the City Council to maintain the Crab Apple tree situated on the corner of Stanway Road once a year. Price quoted was £1250.00 + VAT. It was decided that it was expensive so another method would be investigated.

DT

**Salt Spreading**

Clerk has been contacted by Saltgritters Limited asking if they are required this winter. Clerk to contact them and say yes, to continue for another year.

Clerk

**Bus Service**

Two possible journeys are being looked into at present. It was decided to put a leaflet in with the Chronicle asking the resident’s opinion on the bus services.

**Youth Provision Report**

A table tennis table quote has been received. The cost is £549.00. Barbara Naylor will be investigating into this further.

BN

**Wheatley Park School Donation**

No documentation has been received so far this year.

**Allotments Site Update**

Clerk explained that she had arranged to meet Oxford City Council at the site to go through the work required. Unfortunately they did not turn up for the meeting. It was decided to approach the work in a different manner and sort out the most urgent tree by going through the resident’s garden as she has given her approval to do so. Clerk has requested that two contractors go to the address to quote for the work. Other work on the site will be looked at in due course.

Clerk

**Playing Field**

Derek Taylor explained that a meeting has taken place with Philip Bonnier. It

confirmed that the Playing Field deeds belong to the Parish Council. New trustees for the Playing Field and Olive Jacks Field are required. It could be possible to merge the two areas with the Charity Commission. Philip Bonnier will be compiling a list of questions to ask a solicitor.

The Grounds man has contacted the Council to report a puncture on the tyre of the mower. Cost for repair will be £140.00. It was also reported that an inner tube for the tractor was needed. It will cost £18.00 plus fitting costs.

The cost of the repair was discussed and it was unanimously agreed to go ahead with the work required.

**Risk Assessments – Deferred until the next meeting.**

**Car Park**

The car park extension and extra works have now been completed.

**Sandhills Noticeboard**

Barbara Naylor is still waiting to hear back from the City Council with an update.

**AOB**

Quarry Village Hall AGM is on the 20<sup>th</sup> October at 8.00 pm.

Football team has requested invoices for the games played and for the electric payments made.

The lane between Barton and Sandhills is overgrown and will be looked into.

Meeting closed at 9.45 pm.

The next meeting is due on Tuesday 1<sup>st</sup> November 2016 at 7.30 pm at Risinghurst Community Centre.