

Minutes of the Parish Council Meeting held on Tuesday 3rd May 2016 at 7.30 pm at Risinghurst Community Centre

Present: Derek Taylor, Steve Fuller, Graham Drummond, Michael Philpott, Jennie Howard

Sam Timms

Apologies: Barbara Naylor, Liz Taylor, Roz Smith, Chewe Munkonge, Dee Sinclair, Julia Gasper, Glynis Phillips

Absent: Bev O'Neil

<p>Elect Chairman</p> <p>Barbara Naylor was proposed and seconded for the position of Chairman. This was proposed by Derek Taylor and seconded by Steve Fuller. All Councillors unanimously agreed to the decision.</p>	
<p>Declarations of Interest</p> <p>No declaration of interest.</p>	
<p>Community Beat Police Officers Report</p> <p>A few burglaries have happened in the area recently, one was criminal damage to a motor vehicle and there were two cases of theft from vehicles.</p> <p>The new Sergeant is hoping to attend the next meeting.</p> <p>The Police have asked if any of the Councillors would like to volunteer to help with the speeding operation. An email will follow with further details.</p>	
<p>To Elect the officers of the Council, Committee Members and Representatives.</p> <p>Chair: Barbara Naylor Vice Chair: Derek Taylor</p> <p>Fireworks Committee S Fuller, D Taylor, Graham Drummond, Peter Jacques</p> <p>Planning Representatives Risinghurst: D Taylor Sandhills: J Howard Wood Farm: R Smith</p> <p>Play Area Inspectors</p>	

<p>S Fuller M Philpott</p> <p>Press Contact Barbara Naylor</p> <p>Youth Affairs J Howard</p> <p>Transport Representative B Naylor</p> <p>Representative to Community Safety Group D Taylor</p> <p>Playing Field Management S Hill, G Drummond, P Jacques, Barbara Naylor, Derek Taylor, Jennie Howard</p> <p>Health & Safety G Drummond</p> <p>City/Parish Meeting Representative D Taylor</p>	
<p>To Confirm the Minutes of the Meeting held on the 5th April 2016.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
<p>Matters Arising from the Minutes of 5th April.</p> <p>No matters arising.</p>	
<p>Play area reports</p> <p>Clerk will chase Jim Boyland again and ask for more details about the springs required for the gate repair.</p> <p>Clerk to chase Mr Jellings about the tree in Downside Dip Play Area.</p>	Clerk
<p>Community Safety Group</p> <p>Awaiting a date for the next meeting.</p>	
<p>To Receive Report from Outside Bodies</p> <p>No report given.</p>	
<p>Planning Applications</p> <p>16/00923/FUL Erection of single</p>	

	<p>storey extension</p> <p>2 Netherwoods Road Oxford</p> <p>Mr R Smith</p> <p>Comment: 9/5/16</p> <p>16/00909/FUL</p> <p>Erection of two storey side and rear extension</p> <p>35 Delbush Avenue Oxford</p> <p>Mr P Wilson</p> <p>Comment: 1/5/16</p> <p>16/00984/FUL</p> <p>Erection of summerhouse.</p> <p>Lynhale Oxford</p> <p>Ms M Parrott</p> <p>Comment: 5/5/16</p> <p>16/01044/FUL</p> <p>Erection of part single, part two storey rear extension. Insertion of additional windows and doors.</p> <p>21 Netherwoods Road Oxford</p> <p>Mr M Sugden</p> <p>Comment: 24/5/16</p>	
	<p>Finance</p> <p>Discuss & Agree Cheques for Payment</p>	

<p>The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.</p> <p>The bank balances were as follows:</p> <p style="padding-left: 40px;">Current Account: £39174.13 Savings Acc: £7312.09</p>	
<p>Correspondence Received</p> <p>As per list provided.</p> <p>Allotments Agreement/Risk Assessment</p> <p>The Risk Assessment was distributed for perusal.</p> <p>Roz Smith has been looking into the current agreement and modifications that it requires.</p> <p>Clerk to insert a Parish Council header and the sentence below:</p> <p>This agreement is in accord with the government Acts concerning parish owned allotment sites.</p> <p>Once it has been modified it can be distributed for approval.</p> <p>Car Park</p> <p>Clerk has contacted the Contractor re: starting the work required. He will be unable to start immediately. It has been suggested that he does not start the work until after the Fete which is being held on the 12th June 2016.</p> <p>Bus Service</p> <p>Item deferred until next meeting.</p> <p>Playing Field</p> <p>Clerk has heard back from Ferguson Bricknell saying they do not have any Parish documents stored. Clerk rang the other two Solicitors to chase a reply.</p> <p>Clerk to send Steve Fuller details of the Charity Commission website to make changes to the Trustees' section.</p> <p>Oxford Together</p> <p>Clerk distributed a leaflet supplied by Rodney Rose as an update.</p> <p>Transportable Pavilion</p>	Clerk

<p>No information was received for this item.</p> <p>All Weather Area – Playing Field</p> <p>No information was received for this item.</p> <p>Parish Council Insurance</p> <p>The quotation has been received from Came & Company for another year’s insurance. The figure for the year is £3051.46. This item was discussed and unanimously agreed to go ahead for another year. This was proposed by Graham Drummond and seconded by Steve Fuller.</p> <p>Community First</p> <p>A renewal membership for 2016 has been received. The cost will be £70.00. This item was discussed and it was unanimously agreed to go ahead for another year.</p> <p>Senior Headington Youth FC</p> <p>A letter has been received from the above team asking if they can use the facilities in the Playing Field to play football. It was discussed and it was decided that the ground would not be suitable enough for an adult team. Also, the field is being used to its full potential at present.</p> <p>AOB</p> <p>Clerk to send a letter to the Football Team to request an update meeting.</p> <p>Meeting closed at 9.00 pm.</p>	<p>Clerk</p> <p>Clerk</p>
<p>The next meeting is due on Tuesday 7th June 2016 at 7.30 pm at Risinghurst Community Centre.</p>	