

**Minutes of the Parish Council Meeting held on Tuesday 5th April 2016 at
7.00 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Steve Fuller, Graham Drummond, Michael Philpott, Liz Taylor, Roz Smith, Jennie Howard

Glynis Phillips, Sam Timms

Apologies: Chewe Munkonge, Dee Sinclair, Bev O’Neil, Julia Gasper

Absent: Victoria Shore

<p>Public Session</p> <p>The Amp Community Pub Ltd attended the meeting.</p> <p>They have had a meeting with Bob Price from the City Council who gave them advice about planning.</p> <p>A £75,000 grant has been requested from the Plunkett Foundation. A survey would need to take place before purchasing the pub which would cost £3,500. A public meeting took place in March, forty people said they would be interested in purchasing shares. The cost of a share is £1.00 per share (minimum purchase would be fifty shares). This offer is open until the end of April.</p>	
<p>Declarations of Interest</p> <p>No declaration of interest.</p>	
<p>Community Beat Police Officers Report</p> <p>A few burglaries have happened recently in the area. A speeding operation at Green Road will be taking place. Plain clothes police are in the area keeping their eye open for Anti-Social Behaviour.</p> <p>Sergeant Keith has joined the area. PCSO Murray Chamberlain has also joined the area.</p>	
<p>To Confirm the Minutes of the Meeting held on the 1st March 2016.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
<p>Matters Arising from the Minutes of 1st March.</p> <p>A letter has been received from Les Foster-Barnes to let the Council know that he will not be returning his form to the City Council re: Election. The Council would like to say thank you to Les for his help over the years. Clerk to send a letter to say thank you.</p>	

<p>Play area reports</p> <p>Michael Philpott said the spring on the gate still needs to be looked into.</p> <p>Michael Philpott, Jennie Howard, Graham Drummond, Roz Smith and Peter Jacques cleared the tree debris away from Downside Dip making it safer again.</p> <p>Clerk distributed a report given by the Groundsman. Following a discussion, it was decided to send a letter of thanks to Michael King for his work at the Playing Field.</p>	Clerk				
<p>Community Safety Group</p> <p>Awaiting a date for the next meeting.</p>					
<p>To Receive Report from Outside Bodies</p> <p>The Strategic Highway Planners' meeting will be taking place shortly. Glynis Phillips will attend and report back to the Council.</p> <p>Stansfeld Outdoor Activity Centre has recently distributed seven thousand leaflets advertising public open days. The Parish Council will be informed of dates when they are available.</p>					
<p>Planning Applications</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 20%; vertical-align: top;">16/00708/FUL</td> <td style="vertical-align: top;"> <p>Change of use from shop to dwelling house (Use Class C3)</p> <p>2 Burdell Avenue Oxford</p> <p>Ms N Sperry</p> <p>Comment: 8/4/16</p> </td> </tr> <tr> <td style="vertical-align: top;">16/00812/FUL</td> <td style="vertical-align: top;"> <p>Erection of rear conservatory</p> <p>15 Merewood Avenue Oxford</p> <p>Miss Pratley & Miss Waite</p> <p>Comment: 14/4/16</p> </td> </tr> </table>	16/00708/FUL	<p>Change of use from shop to dwelling house (Use Class C3)</p> <p>2 Burdell Avenue Oxford</p> <p>Ms N Sperry</p> <p>Comment: 8/4/16</p>	16/00812/FUL	<p>Erection of rear conservatory</p> <p>15 Merewood Avenue Oxford</p> <p>Miss Pratley & Miss Waite</p> <p>Comment: 14/4/16</p>	
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	<p>16/00842/FUL Erection of garden outbuilding.</p> <p>56 Kiln Lane Oxford</p> <p>Ms J Jackson</p> <p>Comment: 4/5/16</p>	
	<p>Finance</p> <p>Discuss & Agree Cheques for Payment</p> <p>The cheque list, bank reconciliation and Profit and Loss report were handed round to Councillors.</p> <p>The bank balances were as follows:</p> <p> Current Account: £42515.11 Savings Acc: £7312.09</p>	
	<p>Correspondence Received</p> <p>As per list provided.</p> <p>A letter has been received from a local resident, Mrs Southey, re: Allotments. Clerk to forward letter onto the Allotments' Association.</p> <p>Allotments Agreement</p> <p>Roz Smith has been looking into the current agreement and modifications that it requires. Once it has been modified it can be distributed for approval.</p> <p>Councillors Attendance</p> <p>Clerk distributed a spreadsheet for perusal which contained attendance to meetings that have been held in the last year. It was decided that apologies for future meetings should be reported to the Clerk by 5.00 pm on the day of the meeting. This will be modified on future agendas.</p> <p>Tree Work</p> <p>It was decided to accept the quotation from Matthew Jellings for the tree removal in Downside Dip Play Area. Clerk to inform him.</p> <p>Crab Apple Tree</p>	<p>Clerk</p> <p>RS</p> <p>Clerk</p>

At the last City Council/Parish Meeting that was held in the Town Hall, Derek Taylor asked if the Parish Council could receive a quotation for removing the excess crab apples from a tree situated in Stanway Road. Clerk has not received a quotation yet.

Oxfordshire Green Belt Network Membership

A membership renewal from the Oxfordshire Green Belt Network has been received. The cost would be £15.00 for another year. All Councillors unanimously agreed to renew.

Tractor Insurance

John Peers Ltd has sent the Parish Council a new quotation for tractor insurance. The cost will be £178.30 for another year’s cover. This item was discussed and it was unanimously agreed to renew.

Parish Council Forum

A Tree Management Plan was discussed. Derek Taylor discussed the current situation with the Crab Apple tree in Stanway Road. Stuart Fitzsimmons reported that invoices for dog bin emptying will be issued shortly. Clerk to check that the correct amount of bins have been billed for.

The next meeting will be held on the 18th July 2016.

Sage Membership Renewal

A membership renewal from Sage UK Ltd has been received. The cost for another year’s cover will be £201.60. As this can be very helpful at Year End etc., it was unanimously agreed to renew for another year.

Car Park

Clerk has now received a quotation rather than an estimate from Graham Honour for the modifications required to the car park in the Playing Field. It was reported that the work would take 4-6 weeks to complete. Clerk to inform the contractor that the work will need to be completed by the 1st June 2016.

Clerk

Bus Service

Clerk reported that she has contacted Marston Parish Council about changes to the bus service. The Clerk was going to discuss it at their next meeting. It was decided to organise a meeting to discuss the current situation. Roz Smith, Barbara Naylor, Andrew Fairweather and a representative from Marston Parish Council to attend if possible.

RS

Roz Smith will be liaising with the individuals. Roz Smith said that Steve Burgess from the Stansfeld Outdoor Activity Centre could be interested, so she will let him know.

Playing Field

Clerk has not heard anything yet from the letter sent to the Solicitors. Clerk has filed the most recent update for Olive Jacks Field on line. Clerk will do the history updates in due course. Clerk will report an issue with the Charity Commission about password issues for the Playing Field.

Annual Parish Meeting

The Chairman will contact the Clerk with a proposed date for the Annual Parish Meeting. Once received, the Clerk will forward onto the Councillors.

AOB

Marker paint has been received from the Oxford Sports & Social Club and has been stored at the field. The second invoice for the remainder of the equipment will be sent out shortly.

Please contact Liz Taylor if you are able to distribute the “Chronicle Newsletter”.

Meeting closed at 9.00 pm.

The next meeting is due on Tuesday 3rd May 2016 at 7.30 pm at Risinghurst Community Centre.