

**Minutes of the Parish Council Meeting held on Tuesday 1<sup>st</sup> March 2016 at  
7.30 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Steve Fuller, Graham Drummond, Michael Philpott, Liz Taylor, Roz Smith, Jennie Howard

Glynis Phillips

Apologies: Chewe Munkonge, Dee Sinclair, Sam Timms

Absent: Bev O'Neil, Victoria Shore, Les Foster-Barnes, Julia Gasper

|   |       |
|---|-------|
| <p><b>Declarations of Interest</b></p> <p>Declaration of interest on Item 15 from Roz Smith.</p>  |       |
| <p><b>Community Beat Police Officers Report</b></p> <p>No Police Present.</p>   |       |
| <p><b>To Confirm the Minutes of the Meeting held on the 2<sup>nd</sup> February 2016.</b></p> <p>The minutes were checked, amended and signed as accurate.</p>  |       |
| <p><b>Matters Arising from the Minutes of 2<sup>nd</sup> February.</b></p> <p>A quotation has been received from Jim Boyland to remove the excess tree/tidy up in Downside Dip. This will be discussed later on in the agenda.</p> <p>Clerk has recently spoken to Salt Gritters Limited. They will be gritting the top of Netherwoods Road when needed in the future, free of charge.</p>  |       |
| <p><b>Play area reports</b></p> <p>Clerk to chase Jim Boyland to have a look at the spring on the gate in Downside Dip Play Area.</p>   | Clerk |
| <p><b>Community Safety Group</b></p> <p>Derek Taylor attended the meeting on behalf of the Parish Council. The Sergeant will be changing roles soon to become an Inspector.</p> <p>A survey was done in Barton recently to see what could be improved in the area. The biggest issue that was reported in the area was trouble/issues outside the shops in the evenings.</p> <p>Burglaries in Stanway Road and Spring Lane were reported.</p> <p>Next meeting is being held on the 16<sup>th</sup> March.</p> |       |
| <p><b>To Receive Report from Outside Bodies</b></p>   |       |

Chewe Munkonge and Bob Price are having a meeting with the Ampleforth Group on the 7<sup>th</sup> March 2016 at the United Reform Church.

Two complaints have been received about the condition of grass verges in the area. In particular, a verge in Netherwoods Road and also one in Kiln Lane. The cost of grass creting would be £745 + VAT for the verge in Netherwoods Road and £1080 + VAT for the verge in Kiln Lane.

An acknowledgement (from a local Councillor has been received.) This said he thought there was a need for a signalised crossing on the A40. Unfortunately, no money is available.

An organisation called Chapel Street has contacted the City Council to see if they thought any buildings/grounds in the area would be appropriate for a free school.

**Planning Applications**

16/00349/FUL                      Change of use from playground  
(Use Class D2) to residential  
Garden (Use Class C3)  
  
Land To The Rear of 174 Old Road  
Headington  
Oxford  
  
Mr A Sides  
  
Comment: 17/3/16

16/00504/FUL                      Erection of two storey side  
extension.  
  
30 Downside Road  
Oxford  
  
Ms S Holmes  
  
Comment: 19/3/16

**Finance**

**Discuss & Agree Cheques for Payment**

The cheque list, bank reconciliation and Profit and Loss report was handed round to Councillors.

The bank balances were as follows:

Current Account:    £44269.37

Savings Acc: £7312.09

### Correspondence Received

As per list provided.

Clerk has received another email from the Allotments' Association. The Association will not let the Parish Council's contractors in with the equipment required to carry out the work. The situation has also become confused as there has been a request for more trees to have work done on them than were originally quoted for. Clerk to ask Jim Boyland to meet them onsite to inspect the work again and hopefully come to a resolution.

Clerk has received an invoice from OALC for membership renewal. After a discussion it was decided not to renew.

A letter has been received from the City Council. It provided the Council with a Simple Guide for Councils in Oxfordshire. Copies were distributed to all Councillors present.

### Car Park/Additional Work

#### Car Park Extension etc. Estimates for Parish Council Meeting 1 March 2016

##### Original Estimate March 2015

|  |  |
|--|--|
| Increase parking from 8 to 16 spaces         | £6200                                      |
| Drainage to Dr Jack's Field                  | £750 now revised to £550 and is non-urgent |
| Install 8 m x 4 m pad for table-tennis table | £1275                                      |

##### Additions requested at pavilion meeting 16 January 2016

|   |                                   |
|---|-----------------------------------|
| Up-slope footpath safer and wide enough for vehicles. | £850 maybe reduced to approx £700 |
| Level and drain dump area                             | £800                              |
| Remove 3 tree roots                                   | £300                              |
| Drainage to sports field                              | £780                              |
| Increase to parking across grass                      | £3200                             |

(£3200 = this cost may be reduced if rather than "hard standing", we simply use stone and compact it with a roller. approx £1500)

The above estimate was discussed. It was decided to agree to all of the above apart from the last item £3200.00. The estimate would need to be replaced with a quotation and then it can move forward. This was unanimously agreed to go ahead with all Councillors present. This was proposed by Roz Smith and seconded by Barbara Naylor.

Barbara Naylor will check with Peter about additional drainage.

### Fixed Asset Register

Clerk

BN

Clerk has added the following to the Fixed Asset Register:

Swing in Downside Dip Play Area  
Roller  
New Compressor

Clerk asked if any other items needed to be added. It was unanimously agreed that there was nothing else at the moment. Clerk will ask Chairman to sign the documents.

### **Lighting- Kickabout Area**

Lighting in the Kickabout Areas was discussed by the Council. They think that additional lighting could encourage people to stay later in the evening which could then potentially, cause more noise and inconvenience to neighbours. It could annoy the neighbours to have the additional lighting glaring into their properties. It was decided not to have the additional lighting added at this time. If the issue is mentioned at a later stage in a survey, then it can be discussed again.

### **OPFA Membership Renewal**

The OPFA Membership is due for renewal in April. The cost will be £50.00 for another year. This was discussed and it was unanimously agreed to renew for another year by all the Councillors.

### **H2 Sandhills, Quarry, Headington week day BUS Service**

Clerk has spoken to Andy Fairweather the contact for the bus service. He explained that they are looking at a possible new additional service. It cannot be discussed further at this point. When he has more information on it he will let her know. Clerk will contact Marston Parish Council to see if they will be continuing with the bus service.

Clerk

Roz Smith will be mentioning the bus service to the Oxford Trust to see if they have any thoughts on the service.

### **Playing Field**

Clerk reported that she has sent the letters to the Solicitors asking if they can let her know if they are currently holding any Parish paperwork. No replies as of yet. Clerk said a letter has been found in the files from Ferguson Bricknell explaining that even though the deeds have been lost, it has been registered with the Land Registry that the land belongs to the Parish Council.

### **Tree Work**

Jim Boyland quoted £225.00 for removing the tree debris scattered around the area in Downside Dip.

|  |  |
|--|--|
| <p>Councillors will be meeting on site later this week to remove the debris scattered in Downside Dip.</p> <p>Two quotes have been received for removing the damaged tree in Downside Dip. It was decided that a site meeting should take place later this week and there will be a discussion as to whether or not it is necessary to remove it fully.</p> <p><b>AOB</b></p> <p>Roz Smith asked if Councillors' attendance could be an item on the next agenda.</p> <p>Oxclean Event is approaching soon. Derek Taylor and Roz Smith will be attending in Risinghurst.</p> <p>Deadline date for the Chronicle Newspaper is the 18th March. The Chronicle will be out by the 5<sup>th</sup> April.</p> <p>Meeting closed at 9.30 pm.</p> |  |
| <p>The next meeting is due on Tuesday 5<sup>th</sup> April 2016 at 7.00 pm at Risinghurst Community Centre.</p>  |  |