

**Minutes of the Parish Council Meeting held on Tuesday 2nd February 2016
at 7.30 pm at Risinghurst Community Centre**

Present: Barbara Naylor, Derek Taylor, Steve Fuller, Graham Drummond, Michael Philpott, Liz Taylor

Chewe Munkonge, Glynis Phillips, Dee Sinclair

Apologies: Bev O'Neil, Roz Smith

Absent: Jennie Howard, Victoria Shore, Les Foster-Barnes, Julia Gasper

<p>Declarations of Interest</p> <p>Declarations of interest on Item 19 from Barbara Naylor and Derek Taylor.</p>	
<p>Presentation</p> <p>A presentation was given by Community First, which was about Parish Plans. It was explained that there was a difference between a Neighbourhood Plan and a Community Led Plan. A brief discussion took place after the presentation and it was decided that it would be a big commitment with time and the people required to move anything forward as in the suggested plans.</p> <p>Community Beat Police Officers Report</p> <p>No Police Present.</p>	
<p>To Confirm the Minutes of the Meeting held on the 5th January 2016.</p> <p>The minutes were checked, amended and signed as accurate.</p>	
<p>Matters Arising from the Minutes of 5th January.</p> <p>Steve Fuller organised a Christmas gift for the gentleman who locks the Kickabout Area. The gentleman mentioned that lights would be useful for the Kickabout Area in the winter months. The Parish Council decided to buy a torch for him to lock up in the evening.</p> <p>Adrian Wood has seen Derek Taylor recently and said the Precept worked out at a 10% increase on last year's figures. Derek explained that the difference that has been requested would be towards keeping the H2 bus service for Sandhills and Quarry.</p>	<p>LT</p>
<p>Play area reports</p> <p>It was requested to obtain a price from Jim Boyland to clear up rubbish in Downside Dip. Clerk will contact him.</p>	<p>Clerk</p>
<p>Community Safety Group</p> <p>Next meeting is being held on the 10th February.</p>	

<p>To Receive Report from Outside Bodies</p> <p>Shelley Close will have resurfacing work taking place on W/C 7th March 2016 for five days.</p> <p>The Community Centre Strategy Consultation is now open.</p>	
<p>Planning Applications</p> <p>No Planning Applications</p>	
<p>Finance</p> <p>Discuss & Agree Cheques for Payment</p> <p>The cheque list, bank reconciliation and Profit and Loss report was handed round to Councillors.</p> <p>The bank balances were as follows:</p> <p style="padding-left: 40px;">Current Account: £47334.15 Savings Acc: £7312.09</p>	
<p>Correspondence Received</p> <p>As per list provided.</p> <p>Clerk explained that an Election document has been received from the City Council so distributed a copy for their perusal. Further documents will follow.</p> <p>An email from Fantastic Fireworks has been received which explained that costs have had to increase this year. This will mean the invoice will increase by £118.00. All Councillors unanimously agreed to go ahead with the event.</p> <p>Ridgeway Road Park – Gates</p> <p>Dee Sinclair has looked into the issue raised about Ridgeway Road Park. The gate in question was originally approved by the City Council.</p> <p>Fence Repair in Playing Field</p> <p>Peter Jacques reported that once the tree work had been completed in the Playing Field, the fence of the neighbour would need to be repaired. The cost would be £131.00 for three fence panels. In addition to the fence panels it would require two concrete posts, delivery and VAT. The Council said the work needed to be done so to contact Peter Jacques to go ahead with the work.</p> <p>Risk Assessments</p>	

<p>Risk Assessments will be required shortly for the next Audit. Graham Drummond said he would be prepared to do them again this year. Clerk asked if the Council were happy to use the same Administration Risk Assessment as last year? It was decided to go ahead with the same one as no changes were required.</p>	GD/SH
<p>H2 Sandhills, Quarry Headington week day bus service</p>	Clerk/G P
<p>A meeting was held on the 20th January 2016 to discuss the above service. Unfortunately nobody from the Parish Council was able to attend on that day. Clerk has tried contacting the County Council to discuss the situation but not heard anything from them yet. Glynis Phillips said she would also try contacting them.</p>	Clerk/G P
<p>Playing Field</p>	Clerk
<p>Clerk has contacted the Charity Commission requesting passwords for the website so updates can take place. Other documents were looked at and discussed. It seems as though two or three different Solicitors have been involved in these changes in the past. Clerk will send a letter to the Solicitors asking if they are holding any documents that belong to the Parish Council.</p>	Clerk
<p>Car Park/Additional Work</p>	Clerk
<p>Prices have been received from the Contractor but seemed to be unclear. Clerk will ask for more explanation before it can move forward.</p>	Clerk
<p>Fete Community Grant Request</p>	Clerk
<p>A Grant Request has been received from the Risinghurst & Sandhills Community Fete Committee. They have asked if the Parish Council could help support the Fete by donating towards the toilet facilities. The amount requested was for £650.00. This was discussed and it was decided to approve the request. This was proposed by Steve Fuller and seconded by Graham Drummond. All Councillors unanimously agreed to the decision.</p>	Clerk
<p>Tree Work</p>	Clerk
<p>The following quotations have been received.</p>	Clerk
<p>Matthew Jellings quoted £1080.00 for the work required on the three trees in the Playing Field.</p>	Clerk
<p>Treescape quoted £1450 + VAT for the work required on the three trees in the Playing Field.</p>	Clerk
<p>It was unanimously agreed to go ahead with Matthew Jellings' quotation. This was proposed by Barbara Naylor and seconded by Steve Fuller.</p>	Clerk
<p>AOB</p>	Clerk

<p>A suggestion has been made saying that gritting at the top of Netherwoods Road would be advantageous in bad weather. Clerk will contact Saltgritters Ltd to request a quotation.</p> <p>Barbara Naylor mentioned that perhaps the Parish Council could think about having a table at the next Fete.</p> <p>Meeting closed at 9.45 pm.</p>	<p>Clerk</p>
<p>The next meeting is due on Tuesday 1st March 2016 at 7.30 pm at Risinghurst Community Centre.</p>	